

Guide for Master students in their first semester

Master of Geosciences

Important dates for this winter semester 2024/2025 for first-year students

Introduction event	01.10.2024 (11:00) 2.27.0.01
Campus-Tour + Bar-Tour	02.10.2024 (starting 16:00)
Ralley	04.10.2024 (starting 16:00)
time-table help	07.10.2024 (starting 16:00)
Swimming fun + picnic	08.10.2024 (Departure from 16:00) we are going to the beach in Marquardt
Connection Day	10.10.2024 (starting 16:00)
Semester-opening get together	16.10.2024 (starting 18:00)
first semester trip	08.-10.11.2024 more info later

all events start in Golm in front of
building 27

for accessibility info feel free to ask
us or write an email

A very warm welcome

You are now a student on the Master of Geosciences degree programme at the University of Potsdam.

As soon as you enrol, university life really starts here: Dealing with administrative tasks, choosing courses, finding buildings and rooms, attending events and getting used to the new situation of being a student.

We have put together this little booklet to help you get to grips with the academic world. Here you will find information about studying geosciences, addresses and contacts for questions and problems, schedules, maps and much more.

If you still have any questions, we - the student council, fellow students, professors and staff at the institute - will be happy to help you.

Welcome to our 'little family' of geosciences and good luck with your studies.

We have created a group for you so that you can network/get to know each other better/ask questions. Here you are among yourselves and the student representatives of the student council will help you.

Master Geosciences First-Year-Group WiSe24/25



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About us:

What is a student council?

A student council is a group of all students of a subject.

What is a student council (FSR)?

The FSR is a democratic body that is elected by the student council. It represents the interests of the students.

What else is done:

- First semester work
- Representing student interests vis-à-vis lecturers, committees and the University of Potsdam
- Networking and exchanging experiences with other student councils (VeFa)
 - Tips and collective ordering of geological equipment
 - Organisation of parties and celebrations
- Help with organising your studies (just send us an email or come along to one of our meeting dates)



When and where do we meet?

We usually meet once a week (new time to be announced) in room 2.01.1.33 (FSR room).

If you have any questions, you can also send us an e-mail to geowiss@fsr.uni-potsdam.de at any time.

Who are we? Who does what?

We were all elected at the last plenary meeting.

- *Jasmin Ruthenberg (Vorsitzende, Vernetzerin, Inventarverwalterin)*
- *Tabea Reitemeier (Stellv. Vorsitzende, Stellv. Prüfungsausschuss, Mails, Öffentlichkeitsauftritt)*
 - *Gaston Baccan (Öffentlichkeitsauftritt, Stellv. Institutsrat)*
- *Ben-Gerrit Haddenhorst (Finanzer, Stellv. Eventplanung, Stellv. Vefa, Website, Stellv. Vernetzer)*
- *Elsa Neumann (stellv. Vernetzerin, Stellvertreterin Institutsrat)*
 - *Emma Schütt (VeFa-Beauftragte, Prüfungsausschuss)*
 - *Arden Hochhausen (Merch, Erstibeauftragter)*
 - *Mika Müller (Erstibeauftragter)*
 - *Mika Pritscha (Studienkommission)*
 - *Nancy Trautwein (Stellv. Finanzerin)*

You too can become part of the FSR!

Come to us - we don't bite 😊

In addition, it is always extremely beneficial for the whole semester if at least one person is actively involved in the FSR. This is the shortest way to communicate. Only you know what's on your mind. You will also receive BAföG for a little longer.

This is us - your FSR!



back (from left to right): Gaston, Tabea, Elsa, Ben, Mika
front: Jasmin, Mika, Marie, Emma, Arden

Communication

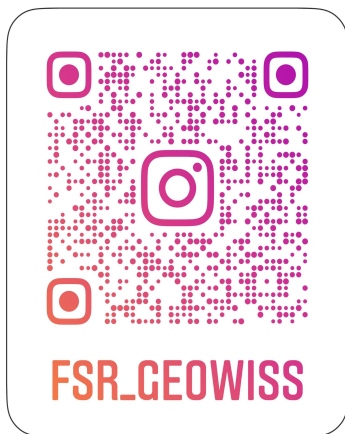
So that you are always up to date:

E-Mail distribution list

Communication in the institute is based on the intranet and via distribution lists, so please write an e-mail to the following e-mail address: geowiss-msc-list-request@uni-potsdam.de with the subject **subscribe** without further content. Check your university mails regularly.



We also use Instagram as a means of communication. You can find out where and when the parties or other events take place here.



A WhatsApp group for you first-year students. Take the opportunity and exchange with each other.



You want to participate in an FSR meeting? Do you have a question for Studies from the higher semester? Then follow the link.

<https://discord.gg/jFM7VsaYGS>



PULS und Moodle2

PULS and Moodle2 are the two most important platforms at the University of Potsdam, as you can use them to register for your courses, register for exams and receive course information. You can log in to both platforms with your university e-mail address and password.

PULS (<https://puls.uni-potsdam.de/>)

How to take courses

Under 'Veranstaltungen' you will find the 'Vorlesungsverzeichnis', in which all courses at the University of Potsdam are listed under the individual faculties and key competencies. You can find the courses for the Geosciences degree programme here:

Mathematisch-Naturwissenschaftliche Fakultät / Institut für Geowissenschaften / Master of Science / Geosciences (Prüfungsversion ab WiSe 2022/23) / Compulsory Modules

The screenshot shows the PULS website interface. At the top, there are navigation tabs: 'Meine Funktionen', 'Veranstaltungen' (selected), and 'Modulbeschreibung'. The user is logged in as 'Jenny Barsch (jebarsch)' with the role of 'Studentin'. The page title is 'Vorlesungsverzeichnis (SoSe 2020)'. Below the title, there is a search bar and a dropdown menu for 'Seitenansicht wählen: kurz mittel lang'. The main content area displays a list of faculties and departments, each with a red dot and a magnifying glass icon:

- Ⓜ An-Institute der Universität Potsdam
- Ⓜ Juristische Fakultät
- Ⓜ Philosophische Fakultät
- Ⓜ Humanwissenschaftliche Fakultät
- Ⓜ Wirtschafts- und Sozialwissenschaftliche Fakultät
- Ⓜ Mathematisch-Naturwissenschaftliche Fakultät
- Ⓜ Digital Engineering Fakultät
- Ⓜ Erziehungswissenschaftliche Studien für Lehrämter
- Ⓜ Bildungswissenschaften für Lehrämter der Sekundarstufen
- Ⓜ Studiumplus / Schlüsselkompetenzen
- Ⓜ Spezielle Kurse / Lehrveranstaltungen

Registering and cancelling for exams

To register for your exams, you will find the 'My modules' section under 'My functions', where you can use your tan list to register for the respective exams for the individual modules. Please note that the registration deadline is 8 days before the exam! But you can unsubscribe of an exam until 3 days before.

Moodle 2 (<https://moodle2.uni-potsdam.de/>)

Many lecturers upload presentations and teaching material to Moodle so that you still have access to the lecture material for learning afterwards.

You can search for the courses for your modules under 'Course search'. These are either named as in PULS or you will receive the name by email. Some courses are password-protected, but the teacher will usually give you the password in an email (after you have registered for the module in PULS).

If you have not received an enrolment key, ask your fellow students, the professor or the FSR!

In the 'Course overview' you will find all your courses and have quicker access to all materials.

Anmeldung

Deutsch (de) Log in

Moodle.UP

Kurse suchen

ANKÜNDIGUNGEN

Moodle.UP

Willkommen auf der zentralen E-Learning-Plattform Moodle.UP der Universität Potsdam.

Hilfe & Infos
Hilfe und Informationen für Nutzer finden Sie beispielsweise beim [ZIQ](#) und im [Hilfeforum](#).

Account
Beantragung eines Moodle-Accounts für externe [Studierende](#) | [Lehrende](#).
Account-Probleme?
zim-service@uni-potsdam.de

Infos für Lehrende
Wenn Sie einen neuen Kurs beantragen wollen, nutzen Sie bitte folgendes Formular: [Kursantrag](#)
(Vorherige Anmeldung erforderlich)

Site map Campus Golm

Stand: Dezember 2022

Campus II - Golm

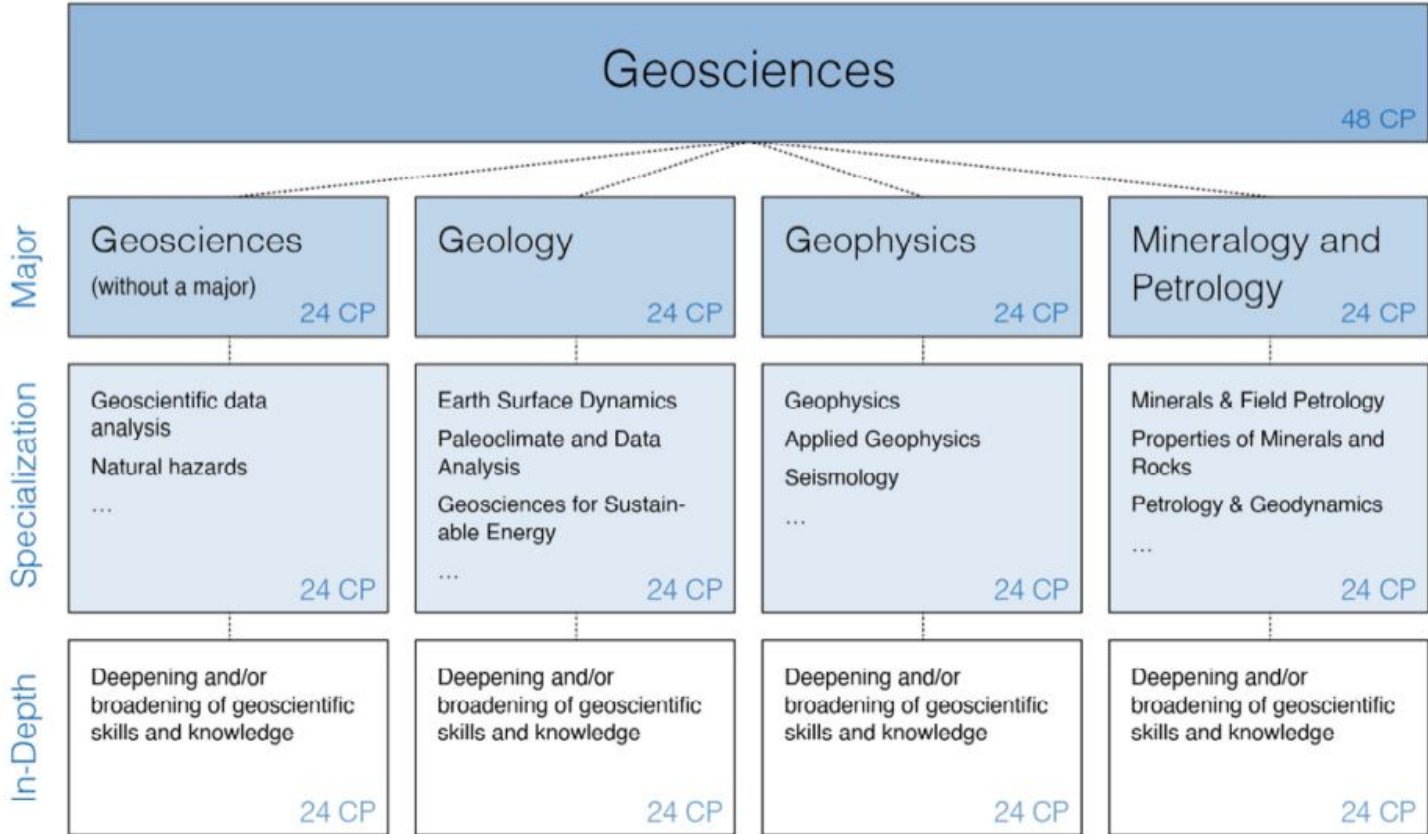


Bookingplan Campus Golm

Haus	Bereich
1	Institut für Umweltwissenschaften und Geographie HGP, Leitzentrale UP
2	Potsdam Research Institute for Multilingualism
4	Studentenwerk Potsdam: Mensa
5	Hörsaal, Seminarräume ZIM - Zentrum für Informationstechnologie und Medienmanagement
6	Department für Lehrerbildung - Musik und Musikpädagogik Fachbereich Grundschulpädagogik / Kunst
7	Studentenwerk Potsdam: Studentenwohnheim
8	Hochschulgebäudemanagement (HGP) Bereich Universität Potsdam ZIM - Zentrum für Informationstechnologie und Medienmanagement
9	Institut für Mathematik
10	Exchange, Project and Innovation-Center - EPI-Center Hochschulgebäudemanagement (HGP) Bereich Universität Potsdam - Fuhrpark
11	Alte Sporthalle Lehrinheit für Fach Wirtschaft-Arbeit-Technik
12	Hörsaal Institut für Umweltwissenschaften und Geographie
13	Atelier-Werkstätten Kunst Pädagogische Werkstatt
14	Lesecafé Department Erziehungswissenschaft Department Linguistik Department Psychologie Poststelle
15	Neubau
16	Bildungswissenschaften Fakultät für Gesundheitswissenschaften
17	Studentenwerk Potsdam: Studentenwohnheim
18	Universitätsbibliothek (IKMZ)
19	Sporthalle
20	Institut für Biochemie / Biologie
24	Department Lehrerbildung - Abteilung Primarstufe Department Linguistik / Allgemeine Sprachwissenschaft Department Psychologie Institut für Umweltwissenschaften und Geographie
25	Institut für Biochemie und Biologie Institut für Chemie
26	Institut für Biochemie und Biologie Institut für Chemie
27	Institut für Geowissenschaften
28	Dekanat der Mathematisch-Naturwissenschaftlichen Fakultät Institut für Physik und Astronomie
29	Institut für Biochemie und Biologie Institut für Chemie Institut für Geowissenschaften Potsdam Transfer - Zentrale wissenschaftliche Einrichtung für Gründung, Innovation, Wissens- und Technologietransfer Strukturbereich Kognitionswissenschaften UP TRANSFER GmbH
Haus	Bereich
30	Gewächshaus
31	Lehrerbildung mit dem Schwerpunkt Inklusionspädagogik
32	„Earth & Environment Centre (EEC) Potsdam“ und „Naturstoff-Genomik (NSG)“
35	Dekanat Humanwissenschaftliche Fakultät
60	Institut für Biochemie und Biologie
62	Fakultät für Gesundheitswissenschaften (FGW) und Zentrum für Lehrerbildung (ZeLB)
70	Institut für Informatik und Computational Science
71	Neubau

Master of Geosciences

- Mandatory Modules
- Core Modules
- Specialization Modules
- Elective Modules



The modules:

The masters programme is a bit complicated. You have to take in total :

- 24 credits of Core Modules,
- 24 credits of Consolidation Modules,
- 24 credits of Elective Modules

and then there are 48 credits of Compusory Modules:

- 6 credits Topics of Earth Sciences
- 12 credits Project Practical or Research Internship
- 30 credits Master thesis

- Please note that the Core and Consolidation Modules are 12 credit courses, so the first part is taught in the WiSe and the second in the SoSe. Only when you took both courses, you will get credit points.

- <https://www.uni-potsdam.de/de/geo/studium/m-sc-geowissenschaften/kursuebersicht>
- This is an overview about the courses in the masters program.

- You can choose a major (Geosciences, Geophysics or Mineralogy/Petrology) or choose the courses as you like

Under the Compulsory tab, for example, select Topics in Earth System Science:

- ① Vorlesungsverzeichnis
 - ① Mathematisch-Naturwissenschaftliche Fakultät
 - ① Institut für Geowissenschaften
 - ① Master of Science
 - ① Geosciences (Prüfungsversion ab WiSe 2022/23)
 - ① Compulsory Modules
 - ① GEW-MM01 - Topics in Earth System Science

Veranstaltungsart	Titel der Veranstaltung	
Kolloquium	Topics in Earth System Science (Colloquium)	
Seminar	Topics in Earth System Science (Seminar)	
		Zur Zeit keine Belegung möglich
		Zur Zeit keine Belegung möglich

Click on the event to open the following overview:

Veranstaltungsart	Kolloquium	Veranstaltungsnummer	
SWS		Semester	SoSe 2024
Einrichtung	Institut für Geowissenschaften	Sprache	englisch
Belegungsfrist	02.04.2024 - 10.05.2024		

Gruppe 1: [Belegungsinformation](#) Vormerken: Zur Zeit keine Belegung möglich

	Tag	Zeit	Rhythmus	Dauer	Raum	Lehrperson	Ausfall-/Ausweichtermine	Max. Teilnehmer/-innen
→ Kolloquium	Mo	16:15 bis 17:45	wöchentlich	08.04.2024 bis 15.07.2024	2.27.0.01	Prof. Dr. Bookhagen , Prof. Dr. Eibl , Prof. Dr. Krüger , Prof. Dr. Mutti , Prof. Dr. O'Brien , Prof. Sobel , Prof. Dr. Trauth , Prof. Dr. van der Beek , Prof. Dr. Wilke		

You can first make a note of all the desired course times and then book all the modules at the same time via 'My functions' 'Timetable'. (Of course, you can also book everything individually, but that takes longer and uses a lot of TANs).

The screenshot shows the PULS system interface. At the top, there are navigation tabs: "Meine Funktionen", "Veranstaltungen", and "Modulbeschreibung". Below this, there is a breadcrumb trail: "Sie sind hier: Startseite → Mein Stundenplan". There is a section for "Anzeigeoptionen" with a dropdown menu set to "Semesteransicht" and a button "anzeigen" next to the text "aktuell: Semesteransicht". At the bottom, there is a button "belegen/abmelden".

Please note that pre-booked dates disappear after PULS is closed and only appear permanently in the timetable after registration.

To finally select the module, you must select an examination and enter a TAN from your TAN list.

Mathematik für Studierende der Geoökologie und Geowissenschaften I

belegen

Gruppe 1
Mo 08:15 - 09:45
Gruppenpriorität:
1 (hoch)

Bachelor of Science Geowissenschaften
Pflichtmodule
MAT-M1 Einführung in die Algebra und Analysis für Geoökologie und Geowissenschaften (6 LP)
 519811 Vorlesung und Übung → Prüfungsnebenleistung

Ich bestätige, dass mir die Studien- und Prüfungsbestimmungen für die von mir belegte Lehrveranstaltung bekannt sind.
Ich bin darüber informiert, dass in den Studiengängen **ohne** Belegpunktesystem alle Fachprüfungen (studienbegleitende Prüfungsleistungen) bei Nichtbestehen bis zu zweimal wiederholt werden können bzw. in den Studiengängen **mit** Belegpunktesystem bei Belegung einer Lehrveranstaltung die Belegpunkte in der gleichen Höhe der zu erreichenden Leistungspunkte abgezogen werden. Bei nicht ausreichender Leistung bleiben die Belegpunkte abgezogen und bei nächstmaliger Teilnahme an der Leistungserfassung sind erneut Belegpunkte einzusetzen.
Die Rücktrittsfrist für die Anmeldung zur Leistungserfassung wird vom jeweiligen Studiengang geregelt (entweder in den Prüfungsregelungen des Faches oder durch gesonderte Festlegung durch den Prüfungsausschuss). Bei Anwendung des Belegpunktesystems werden die abgezogenen Belegpunkte in diesem Fall wieder gut geschrieben.

Bitte geben Sie Ihre iTAN-Nr. 14 ein:

JETZT BELEGEN / ABMELDEN

You will receive more detailed information about the course of the module or the enrolment key for the Moodle courses via email after registering for the module in PULS. The first courses of a module are usually introductory courses, which is why attendance is recommended!

In PULS you will find many other functions, such as your documents (study certificates), your performance overview and module overview or important dates (such as registration and enrolment deadlines)!

Compulsory attendance

Do you have an urgent appointment, work on the side or the train isn't running today? - As a rule, you won't have any problems here.

At the University of Potsdam, attendance has not been compulsory for some time now. Exceptions are the much sought-after language courses and exercises with a practical component (e.g. laboratory practicals). In these cases, attendance is considered to be an additional examination requirement, so it is necessary to pass the course.

Lecturers will regularly advise you to attend the exercises and tutorials on offer. Take this advice to heart if possible, as the content of the lectures is usually deepened there. If this is not possible due to really unfavourable times or overlaps with other dates, it is usually best to contact the lecturer or tutorial leader directly to discuss the problem.

Keep track of how freely you organise your attendance yourself. Especially in the first semesters, we highly recommend attending all courses regularly and taking advantage of tutorials.

Student lawyer

For all legal problems, there is a lawyer from the Asta for students. He offers a consultation hour for BAföG and university law counselling.

Location: Am Neuen Palais 10 in Haus 22 im Raum 1.25.

Time: Tuesday and Thursday 10.00 – 15.00 Uhr

More information on their website:

https://astaup.de/category/service/bafoeg_und_sozialberatung/?intro=4510

Library Golm

In the Golm library you will find all the important books from the fields of geosciences, chemistry, physics and mathematics that are relevant to the geosciences degree programme. There is also plenty of space and differently designed work areas for studying and writing assignments, as well as computers for researching information. Guided tours are offered to get to know the library better. You can find an overview here:

<https://www.ub.uni-potsdam.de/en/courses-advisory-services/information-for/new-users>



Opening hours:

Monday – Thursday	9 am – 9 pm
Friday	9 am – 8 pm
Saturday	10 am – 6 pm
Sunday	closed

Student Advisory Service MSC Geosciences

Dr. Martin Timmerman | Focus Mineralogy

Phone: +49 331 977-5877

E-Mail: timmer@geo.uni-potsdam.de

Campus Golm | Building 27, Room 0.39

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Campus Golm | Building 27, Room 1.32

Dr. Julien Guillemoteau | Focus Geophysics

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Campus Golm | Building 27, Room 0.35

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Campus Golm | Building 27, Room 1.56

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E-Mail: klaka@uni-potsdam.de

Campus Golm | Building 27, Room 1.54

Annika Mareck | Travel expenses, Organization

Phone: +49 331 977 5870

E-Mail: mareck@uni-potsdam.de

Campus Golm | Building 27, Room 0.34

In general: sekretariat@geo.uni-potsdam.de

Central Examination Office

The Central Examination Office is the point of contact for all technical, organisational and legal questions relating to examinations, certificates and attestations.

Contact:

Universität Potsdam Dezernat für Studienangelegenheiten

Adress: Campus Am Neuen Palais, Haus 8

E-Mail: pruefungsamt@uni-potsdam.de

Website: <https://www.uni-potsdam.de/studium/beratung/pruefungsamt/>

Erasmus (Year/semester abroad)

Erasmus makes it possible to spend a semester abroad in Europe. There are specific partnerships with other earth and environmental science institutes, e.g. in Bergen, Uppsala, Ghent, Grenoble and many more.

More information: <https://www.uni-potsdam.de/de/international/outgoing/studium>

University partnerships

The University of Potsdam also has university partnerships in 9 countries outside Europe. The Swiss University in Fribourg, the METU in Ankara, the Kocaeli Üniversitesi and the Istanbul Technical University are in direct contact with our institute. The respective contact persons are also listed on the ERASMUS+ page of the university.

Individual application

You can apply to your chosen university abroad via an individual application. You can find out which partner universities offer geosciences programmes on the DAAD (German Academic Exchange Service) website.

GFZ, AWI and PIK

The Helmholtz Centre Potsdam/German Research Centre for Geosciences (GFZ) and Alfred Wegner Institute, Potsdam Research Centre (AWI) and the Potsdam Institute for Climate Impact Research (PIK) are all located on the Telegrafenberg in Potsdam. Due to joint appointments of some professors from the University of Potsdam with these research institutes, the courses and subject areas during the degree programme are wide-ranging. In some cases, block courses are held there and contacts can be made with the staff, and the two research institutions also offer a number of opportunities for internships or jobs for student assistants (so-called Hiwi jobs). Due to the many different research areas, many fields of interest are generally covered.

More information under:

GFZ: <https://www.gfz-potsdam.de/en/>

AWI: <https://www.awi.de/en/about-us/sites/potsdam.html>

PIK: <https://www.pik-potsdam.de/en/home>

Websites

- Institute of Geosciences
<https://www.uni-potsdam.de/en/geo/>
- Fachschaftsrat Geowissenschaften
<https://www.uni-potsdam.de/de/fsrgeowiss>
- Study regulations (2022)
<https://www.uni-potsdam.de/de/studium/konkret/rechtsgrundlagen/studienordnungen/geosciences>
- Modules and Courses 2024/25
<https://www.uni-potsdam.de/de/geo/studium/m-sc-geowissenschaften/kursuebersicht>
- Moodle2
<https://moodle2.uni-potsdam.de/>
- PULS
<https://puls.uni-potsdam.de/>
- Representative for students with disabilities and chronic illnesses
<https://www.uni-potsdam.de/de/studium/beratung/behinderung/kontakt>

Important dates for this winter semester 2024/2025 for everybody

Registration, enrollment, and withdrawal period for courses*	October 1, 2024 – November 10, 2024 (except October 10)
Start of the admission (no enrollment possible)	October 10, 2024
Orientation Days	October 1, 2024 – October 11, 2024
Instructional Period	October 14, 2024 – February 7, 2025
Re-registration Period for the Summer Semester 2025	January 15, 2025 – February 15, 2025
Exam and Internship Period	February 10, 2025 – March 31, 2025
<i>Days without Instruction during the Instructional Period:</i>	
Reformation Day	October 31, 2024 (Thursday)
Christmas break	December 23, 2024 – January 3, 2025



We wish you a good start to your
new phase of life

Your Fachschaftsrat
GEOWISS